



Government of Jammu and Kashmir
Civil Sectt. Public Works (R&B) Department
Jammu/Srinagar

Subject: Issuance of No Demand Certificate in respect of officers under the administrative control of Public Works (R&B) Department.

CIRCULAR No. 02 -PW(R&B) of 2018

Dated: 06 -09-2018

In order to process the No Demand Certificate (NDC) cases of officers of the subordinate departments of the Public Works (R&B) Department in a time bound manner, It is impressed upon all the Heads of the Departments (HODs), under the administrative control of Public Works (R&B) Department that the cases of retiring officers for want of issuance of consolidated No Demand Certificate (NDC) by the Administrative Department should come from the concerned Chief Engineers/ Cadre Controlling Department alongwith requisite papers/documents and the "**Material at site Certificate**" to be issued by the concerned HOD/Chief Engineer, where the incumbent is discharging his duties.

Sd/-

(Khurshid Ahmad) IAS,

Commissioner/Secretary to Government,
Public Works(R&B) Department

Dated: 06 .09.2018

No: PW/R&B/M&S/42/2018

Copy to the:-

- 1 Chief Engineer, Public Works(R&B) Department, Jammu/Kashmir.
- 2 Chief Engineer, Mechanical Engineering Department, Jammu/Kashmir.
- 3 Director, Store Procure Department, J&K,
- 4 Chief Engineer, DIQC, Srinagar
- 5 MD, J&K Project Construction Corporation, Srinagar
- 6 Chief Engineer, Mughal Road Project.
- 7 Additional Secretaries to the Govt., Public Works (R&B) Department.
- 8 Financial Advisor/CAO, Public Works (R&B) Department.
- 9 Joint Director (P&M), Public Works (R&B) Department.
- 10 OSD/Special Assistant to Advisor (G).
- 11 Deputy Secretary to the Govt., Public Works (R&B) Deptt. (HRM Branch).
- 12 Pvt. Secretary to the Commissioner/Secretary, Public Works (R&B).
- 13 All Section Officers of the Public Works (R&B) Department.
- 14 Stock file/R&B website.

(Farooq Ahmad Malik),

Under Secretary to the Government,