



सत्यमेव जयो

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**Government of Jammu and Kashmir**  
**Public Works (R&B) Department**  
**Civil Secretariat Jammu/Srinagar**

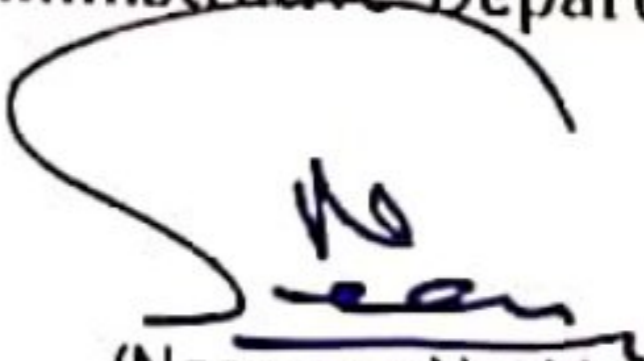
Subject: Issuance of "Retirement Notification for the calendar year.

Circular No. 01 PW(R&B) of 2020  
Dated:- 08-12-2020

It has been observed that Chief Engineers/Head of Departments of Public Works (R&B) Department, while forwarding the superannuation cases of Government employees to the Administrative department for issuance of Retirement Notification, are not following the instructions issued vide Article 226 of the J&K CSR Vol-I.

It is accordingly impressed upon all the Chief Engineers/Head of Department's to strictly adhere the instructions notified vide Article 226 of J&K CSR and provide the list of officers holding Gazetted charge in substantive basis or on deputation and going to superannuate during the following calendar year, alongwith first two pages of their Service books and Matriculation certificate duly authenticated, in order to ascertain their date of Superannuation/Retirement, so that retirement notification for every calendar year is issued by the Administrative Department for timely disposal of such cases.

The above information should be furnished to Administrative Department by 15<sup>th</sup> of December every year.

  
(Naseema Nazir)

Under Secretary to Government  
Public Works (R&B) Department

Dated:- 08-12-2020

No. PW(R&B)/G/196/2020

Copy to the:-

1. All HOD's \_\_\_\_\_.
2. Additional Secretary to the Government Public Works (R&B) Department
3. Private Secretary to Principal Secretary to the Government Public Works (R&B) Department.
4. Stock file