



Government of Jammu and Kashmir  
Public Works(R&B) Department, J&K.  
Civil Secretariat J&K

**Subject:- Grant of LTC for the block 2020-23 in favour of Sh Amit Gupta,  
Senior Stenographer of PW (R&B) Department.**

**Government Order No. 162 -PW(R&B) of 2024**  
**Dated: 11 -06-2024**

In terms of S.O. 22 dated 3-12-2019, sanction is hereby accorded to the grant of LTC in favour of Sh Amit Gupta (Senior Stenographer) of PW (R&B) Department to visit Ujjain (Madhya Pradesh) along with his family w.e.f 13.07.2024 to 20.07.2024 for the block 2020-23 along with station permission and leave encashment as applicable under Rule 13 of above said statutory order with the terms and conditions laid down as under:-

- i. The Journey entitled for the purpose of LTC shall be as per the Traveling Allowance Rules laid down in J&K Civil Services Regulation as amended from time to time.
- ii. No daily allowance shall be admissible for Travel on LTC.
- iii. Any incidental expenses and the expenditure incurred on local Journeys shall not be admissible.
- iv. If a Govt. Servant Travels by a higher Class than to which was admissible, reimbursement shall be restricted to the rate of entitled class.
- v. Misuse of LTC will attract disciplinary proceedings.
- vi. The LTC claim shall be settled on production of the bills/ vouchers and preferred within one month of the completion of the return Journey.
- vii. The official has not previously availed Leave Travel Concession during the LTC block 2020-23
- viii. Entry to this effect is to be recorded in his service book.

**By order of the Government of Jammu & Kashmir.**

**Sd/-**

**(Bhupinder Kumar) IAS  
Secretary to the Government,  
PW (R&B) Department**

**Dated:- 11 -06-2024.**

**No:-PWD-ADM/25/2024-05**

**Copy for information to the:-**

1. Principal Accountant General, Jammu/Kashmir.
2. Secretary to the Govt. General Administration Department.
3. Director Finance PW (R&B) Department.
4. Treasury officer Civil Secretariat Treasury
5. Private Secretary to the Secretary to Government, PW (R&B) Department
6. Concerned Official.
7. Nazir PW (R&B) Department.
8. Govt. Order file (w.2.s.c).

**Director Finance  
PW(R&B)Department**