

Government of Jammu and Kashmir
Public Works (R&B) Department
Civil Secretariat, J&K

Subject :- Shifting of Annual Performance Appraisal Reports (PARs) processing in respect of Gazetted Officers of PW (R&B) Department from JKPWDOMS to JAKSPARROW.

Government Order No. 87-PW(R&B) of 2025
Dated: 20-03-2025

Sanction is hereby accorded to:-

- (i) Shifting of the processing of Annual Performance Appraisal Reports (PARs) of all Gazetted Officers/ Engineers borne on the establishment of Public Works (R&B) Department from JKPWDOMS to JAKSPARROW online portal from the Assessment Year 2024-25. However, Non-gazetted Officials/Engineers of the Department shall continue to process/upload their PARs on JKPWDOMS.
- (ii) Assigning of the following role(s) to the Officers/Officials for operating '**jaksparrow portal**' as shown against each in the Public Works (R&B), Department:

S. No.	Name of Officer/Official with Designation	Role Assigned on JAKSPARROW
1	Mr. Mohammad Syed Khan, JKAS, Additional Secretary to the Government	Central Custodian (Primary)
2	Shuaib Mohammad Naikoo, JKAS, Deputy Secretary to the Government	Central Custodian (Secondary), System Admin, PIMS Creator
3	Namrita Bhan, JKAS, Under Secretary to the Government	Central Custodian (Secondary)
4	Mohib Ali Bukhari, JKAS, Under Secretary to the Government	Central Custodian (Secondary)
5	Manzoor Banka, Head Assistant	PAR Manager, PIMS Creator
6	Puneet Kumar, I/C Head Assistant	PAR Manager, PIMS Creator

 

It is further ordered that all the HoDs of the Public Works (R&B), Department shall nominate Officers/Officials, well versed with web-based portal operations, dealing with the Gazetted Cadre for the role of PAR Manager who will be responsible for generating PARs of all Gazetted Officers of the Public Works (R&B) Department working in the Department, as well as for Engineers on deputation to other Departments/Organizations.

By Order of the Government of Jammu & Kashmir.

Sd/-

(Bhupinder Kumar) IAS

Secretary to the Government

Dated: 20.03.2025

No: PWD/1/2025-13 (E-7612550)

Copy to the:-

1. Additional Chief Secretary to the Hon'ble Chief Minister, J&K.
2. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
3. Joint Secretary (JKL), Ministry of Home Affairs, Government of India, New Delhi.
4. Commissioner/ Secretary to the Government, General Administration Department **with the request to assign the roles to the nominated officers/officials, to enable the Department to start the migration of PAR processing to JAKSPARROW online portal.**
5. Director Archives, Archeology and Museums, J&K.
6. Special Secretary to the Government, Public Works (R&B) Department.
7. All HoDs/Chief Engineers, Public Works (R&B) Department.
8. Additional Secretary to the Government, Public Works (R&B) Department.
9. Special Assistant to the Hon'ble Deputy Chief Minister J&K.
10. Deputy Secretary to the Government(S/M), Public Works (R&B) Department.
11. State Informatics Officer, NIC, Jammu.
12. Private Secretary to Secretary to the Government, Public Works (R&B) Department.
13. All concerned Officers/Officials, Public Works (R&B) Department.
14. In-Charge Website, Public Works (R&B) Department,.
15. Government Order file (W.3.s.c.s)/Stock File/Monday Returns file.


20.03.2025
(Namrita Wanchoo)

Under Secretary to the Government



