



**Government of Jammu and Kashmir**  
**Public Works (R&B) Department**  
Civil Secretariat, Jammu/Srinagar.

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Subject: Submission of APRs/Work & Conduct/Integrity Certificates on J&K PWDOMS and uploading of fresh posting details on J&K Vigilance Portal.

**NOTICE**

The Department is in the process of submitting proposals to the Jammu and Kashmir Public Service Commission for considering regularization of Engineers (Civil/Mechanical/Electrical), who are holding the posts at various levels in In-charge capacity. The Department has, from time to time informed all the subordinate Engineers to upload their APRs and other requisite documents on the portal of this Department i.e JKPWDOMS and posting details on VCS portal through the concerned Chief Engineers /HoDs. However, many of the Engineers have failed to adhere to these instructions. During examination, it has been found that many Engineers have not uploaded up-to-date APRs, complete in all respects and Work & Conduct/Integrity Certificates on JKPWDOMS and also posting details (since entry into service) for uploading on the Vigilance Clearance System (VCS) portal for seeking their latest vigilance status. Due to non availability of complete documents/records of all the sub-ordinate Engineers, severe cadre management problems are encountered.

It is accordingly enjoined upon all the Engineers of this Department that they shall upload complete up-to-date APRs and Work & Conduct /Integrity Certificates on the J&K PWDOMS and also upload fresh posting details (right from entry into service) on the Vigilance Portal through the concerned Chief Engineers/HoDs for seeking updated vigilance status from the General Administration Department. The details shall be uploaded **within a period of seven (07) days positively**, from the date of issuance of this Notice, enabling the Department to accomplish the assigned cadre management task in a time bound manner. In case, any of the Engineers fails to upload these documents within the stipulated timeline, the Department may take action against such Engineers.

Engineers who have retired on superannuation from this Department but whose regular promotions are pending at various levels, are also enjoined upon to upload their updated APRs, complete in all respects and Work & Conduct/Integrity Certificates on the JKPWDOMS portal, and also upload posting details on VCS Portal for securing their fresh vigilance status.

  
(Dr. Mohib Ali Bukhari)JKAS

Under Secretary to the Government  
Public Works(R&B) Department  
Dated 26.03.2025

No. PWD-HRM1/34/2025-05 (CC: 7635004)

Copy to the:-

1. Engineer-in-Chief, PW(R&B) Department.
2. Director, Information and Public Relations, J&K, with the request to publish this notice in two leading English dailies one each from Srinagar/Jammu.
3. All Chief Engineers, PW(R&B) Department for information of the concerned.
4. Chief Engineer, PW(R&B) Department, UT of Ladakh.
5. Private Secretary to Secretary to the Government, PW(R&B) Department.
6. Concerned officials.
7. I/c Website, Public Works(R&B) Department.